**FOR SHARE TRANSFER PLEASE SUBMIT:**

1. Your request online
2. An official request letter stamped on the company letterhead, justifying the reason for change in capital
3. Board Resolution to change the capital, mentioning new capital details and distribution
4. A copy of the Trade License

*Note: In case of a Corporate Shareholder, the board resolution must be provided by the parent company and must be attested by the UAE Embassy and Ministry of Foreign Affairs*

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**REVIEW AND APPROVAL**

Once the documents are received, reviewed and approved, DWTC Authority will prepare a new MOA (Memorandum of Association)

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**COST**

Please refer to the following cost for change of Capital:

- **Share Capital Amendment** - AED 3,000
- **Revised MOA** - AED 100 per MOA